

Egloskerry Parish Council

Minutes of the Parish Council Meeting held on the 10 May 2018
in Egloskerry Village Hall at 19.30 hours.

Present at Meeting:

Chairman A Uren, Vice Chairman S Paul, Councillors D Emmett, P Burden & M Francis.
D Wilton – Clerk.
Members of the public – None.

Apologies received from: Councillors Colville & Sillifant.

Declarations of Interest: None.

Public participation: None.

The Minutes of the Meeting held on 11 January 2018, & acknowledgement that no Meeting was held on 8 March 2018, were duly approved and signed by the Chairman as a correct record.

Matters Arising from the Minutes:

(1) Play Area – Site Meeting took place at 7pm -

➤ Discussion regarding:-

- vandalism to the slide play equipment; very disappointing & alarming; new wooden rails having been ripped off. Security fencing to be installed around it. Clerk to put a photograph and note regarding the vandalism in the Parish & School magazines;
- new signage organised by Councillor Sillifant. All agreed on the colourful option; sign to be sited on the pedestrian gate. To be finalised at the next meeting;
- quotations from Outdoor Play People reference replacement of the slide play equipment and swings, and from Tristan Wilton reference the refurbishment of the slide play equipment. Decision taken to go with Tristan Wilton's quotation. Proposed by the Chairman and seconded by the Vice Chairman. Proposed work to be carried out in early July in readiness for the summer holidays;
- replacement of the swings using the £2000 grant funding from Tesco Bags of Help Scheme to be spent before October 2018. Decision taken to ask Tristan Wilton if he would like to quote for this. Proposed by Councillor Burden and seconded by Councillor Francis;
- siting of the Boat play equipment. Decision taken to site it beyond the ball shoot. Tristan Wilton to be asked to quote for this. Proposed by the Chairman and seconded by Councillor Burden.

(2) Defibrillator -

- Councillor Burden agreed to look into the process of acquiring a defibrillator for the village.

(3) Planning Applications (circulated between meetings) -

- Application PA18/02976 - Proposal Change of use of former commercial kitchen to residential holiday let. Location Badharlick Farm Egloskerry Launceston PL15 8SU. Supported.
- Application PA18/02977 - Proposal Listed building consent for works to accommodate change of use of former commercial kitchen to residential holiday let. Location Badharlick Farm Egloskerry Launceston PL15 8SU. Supported.

Finance:

- Another letter received from HSBC requiring contact by telephone otherwise account will be closed in July 2018.
- It was agreed to donate £100 to the Egloskerry Churchyard fund. Cheque to be raised.
- Annual Governance & Accountability Return (AGAR) 2017/18 – Parish Council exempt from external audit as the gross income or gross expenditure does not exceed £25,000. Certificate of Exemption to be signed by the Chairman & Clerk (Responsible Financial Officer) & emailed to the Smaller Authorities' Audit Appointments Ltd (SAAA). Annual Governance Statement & Accounting Statements to be completed as usual and submitted to the Internal Auditor (Potter Baker) along with the accounts information.

Bank balances:

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| ➤ HSBC No. 1 A/c – as of 7 th April 2018 (Parish Council Funds) | £4926.49 |
| ➤ HSBC No. 2 A/c – as of 7 th April 2018 (Turbary Funds) | £3209.45 |

Cheques to be signed:

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| ➤ Chairman A Uren (Wreaths) (chq. 100030) | £42.00 |
| ➤ Richman Oldham-Stargazy Solutions – Website Design (chq. 100031) | £501.00 |
| ➤ Playsafety – RoSPA – Play Area Inspection & Report (chq. 100032) | £96.60 |
| ➤ Cornwall ALC Ltd – Subscription 2018/19 (chq. 100033) | £180.37 |
| ➤ BHIB Ltd – Public Liability Insurance (01.06.2018) (chq. 100034) | £578.71 |

Correspondence:

- Potter Baker – PAYE information.
- Clerks & Councils Direct.
- HMRC – new reference number for VAT reclaim.
- Playsafety - RoSPA – Play Area Annual Inspection Report.
- CCLA – statement received.
- BHIB Insurance Brokers – Annual Public Liability Insurance Certificate.
- Egloskerry & Tresmeer Parish Church – Annual Report & Accounts.
- Lloyds Bank – confirmation that the Account is closed.

Any Other Business:

- Discussion regarding the 'Pleasure Ground', a 2-3 acre field in Badharlick and its potential.
- Chairman mentioned that Clive & Carolyn Peerless were interested in clearing a pathway, over a long period of time, in the wooded area (Turbary ground) on the Pipers Pool road.

➤ Clerk to:-

- write to a resident of the village with regard to parking on the junction;
- email Oliver Jones of Highways regarding potholes, & the damaged edge to the road leading out of the village towards Launceston;
- keep a time sheet of hours with regard to wages; enquiring from CALC of hourly rate.
Proposed by the Chairman and seconded by the Vice Chairman.;
- enquire if the footpaths need to be re-registered.
- enquire what the Parish Council has to do regarding GDPR.

Meeting closed at 21.30 hours.